



# CHILD CARE ASSISTANCE PROGRAM (CCAP)

## Need help paying for child care?

The New York State Office of Children and Family Services' Child Care Assistance Program (CCAP) provides eligible families across New York State with financial assistance for child care. CCAP promotes early childhood learning and development while allowing parents/caretakers to work, get training or go to school. The CCAP is administered by local departments of social services (LDSSs) in 57 counties and NYC.

### Are you eligible?

- You could be eligible if your income is less than the income eligibility level and you:
- Are receiving public assistance; or
- Work a minimum of 10 hours per week; or
- Are going to school or a vocational program; or
- Are seeking employment; and
- Your child is one of the following:
  - Younger than 13
  - Younger than 18 with special needs; or
  - Under court supervision
  - Younger than 19 in a secondary school; or equivalent program and has special needs
  - Younger than 19 in a secondary school; or equivalent program and under court supervision

### How do you apply?

To apply complete the following steps:

- Contact your LDSS. <https://ocfs.ny.gov/directories/localdss.php>
- Ask for a child care assistance application
- Complete the application and return it to your LDSS.
- You will need the following:
  - Identification for everyone in the household (include proof of citizenship for each child)
  - Income verification (paystubs or other documentation to prove employment and income)
  - Proof of residence
  - Work or school schedule

### What happens if you are approved?

- Choose a provider and enroll your child. You can choose any of the following types of care:
  - Licensed day care center (permitted in NYC)
  - Registered family day care
  - Licensed group family day care
  - Registered school-age child care
  - Enrolled legally exempt child care provider
- You may have to pay part of the child care costs (family share copay) unless you are receiving public assistance, experiencing homelessness, when such assistance is provided as a protective or preventive service, when such assistance is provided to a child in foster care or when it is a child only case.
- As long as you continue in an allowable activity, you will remain eligible for CCAP for 12 months, unless your household income goes above 85% of the state median income.



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Family Size	Annual Income Limit
1	\$43,740
2	\$59,160
3	\$74,580
4	\$90,000
5	\$105,420
6	\$120,840

For families with more than 7 people, information on income limits can be found on the web site.

Contact your local department of social services for further information and to apply!

**Scan me for more information!**

